



## **IHA CONFERENCE CENTER**

The IHA Conference Center holds up to 150 people classroom style and features a full wall of windows with views to the north. The conference center can be divided into two separate spaces. The north meeting room can hold up to 90 people classroom style and the south meeting room holds 60 people classroom style. A rolling sound-proof wall divides the spaces. A smaller conference room is also available.

This state-of-the-art conference center features complimentary Wi-Fi. The projection display options on all sides of the conference center provide attendees an excellent view of presentations. The conference center features three podium placement options for optimum engagement. The room is equipped with a high-end integrated sound system. All of the audiovisual features within the conference center are controlled through a wireless control system. The pre-function area is lined with windows with views of a courtyard garden. This area can accommodate catering and registration needs.

### ***Full Day- \$800 (Full Conference Center) and \$500 (Part of Conference Center)***

Full day hours are from 6:00 am - 6:00 pm. Price includes the use of AV, tables, chairs and designated pre-function area.

### ***Half Day- \$500 (Full Conference Center) and \$375 (Part of Conference Center)***

Half day hours are from 6:00 am - noon or noon to 6:00 pm. Any event starting in one timeframe and finishing in another will be charged for the entire day. Price includes the use of AV, tables, chairs and designated pre-function area.

## **SMALL CONFERENCE ROOM**

The Small Conference Room holds up to 12 people in either a boardroom or classroom setup. This room is equipped with a large flat screen monitor and has conference call capabilities. This space can be used for board meetings or small workgroups.

### ***Full Day- \$100***

Full day hours are from 6:00 am - 6:00 pm. Price includes the use of AV, tables and chairs.

### ***Half Day- \$50***

Half day hours are from 6:00 am - noon or noon to 6:00 pm. Any event starting in one timeframe and finishing in another will be charged for the entire day.

## **CATERING**

Any event that includes food and beverage must use one of the IHA Conference Center's approved caterers. No other caterers will be allowed.

## **PARKING**

Free parking is available adjacent to the conference center along with many other city parking options.

***To reserve meeting space please contact the conference center coordinator at (515)288-1955 or [meetings@ihaonline.org](mailto:meetings@ihaonline.org).***