



Employee/Workforce COVID-19 Screening

START:

Have you traveled outside of Iowa in the last 14 days?

AND/OR

Have you been in close proximity without proper PPE to anyone who has tested positive or is displaying symptoms of COVID-19?

NO

Check temperature of employee.

Temperature less than or equal to 100.4 F:

Give the employee a dated sticker. Employee can report to work.

Temperature higher than 100.4 F:

Employee is symptomatic, give them a mask and packet. Employee should go home and contact their provider, supervisor and Employee Health (239-2639).

YES

Check temperature of employee.

Does the Employee have **new onset** of the following symptoms:

- temperature higher than 100.4 F
- cough
- shortness of breath
- sore throat
- muscle aches
- diarrhea

YES

Employee is symptomatic, give them a mask and packet. Employee should go home and contact their provider, supervisor and Employee Health (239-2639).

NO

Give employee a mask. Employee should contact Employee Health at 239-2639. They can report to work.

Key Phone Numbers

- Emergency Room: 515-239-2155
- Employee Health: 515-239-2639 or 515-620-8046
- House Manager: 515-203-3300
- MICS/Security: 515-239-2109
- Supplies: 515-239-6872